

Government of Karnataka



Fiscal Policy Institute

No:FPI/UNICEF/1/2021-22

Office of the Director,  
Fiscal Policy Institute,  
Bengaluru-Mysuru Road,Kengeri Post,  
Kengeri, Bengaluru-560060.  
Date: 28.06.2021.

**NOTIFICATION**

**Sub** : Inviting applications to the posts of Research Officer and Administrative Coordinator in the **UNICEF-sponsored project on Policy Research on Public Finances for Children in Karnataka and Capacity Building for Child Budget 2022-23.**

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Applications are invited from the eligible and experienced candidates for the above posts in the UNICEF-sponsored Project at Fiscal Policy Institute, initially for a period of Six Months and on contract basis. The job description, eligibility conditions in terms of qualifications experience, and consolidated remuneration for these posts are as follows.

<b>Designation (Number of positions)</b>	<b>Job description</b>	<b>Qualification and experience</b>	<b>Remuneration (Consolidated) and duration</b>
Research Officer (4)	i) Compilation and situational analyses of children and child development indicators in Karnataka from secondary data in administrative departments and from nationally-representative sample surveys	(a) Master's degree in Economics/Econometrics/Statistics/ Public Policy with 55% marks or above in aggregate from a recognized university. (b) Ph.D in Economics/Population Studies/Statistics/Public Policy with specialization in Health Economics/Education	Rs.50,000 per month

	<p>including recent rounds of NFHS and NSS on health, education, consumer expenditure and employment.</p> <p>ii) Identification of child development indicators from published sources including UN-SDGs. Compilation and analysis of public expenditure data on child-centric programmes and schemes in the Union and State budgets.</p> <p>iii) Preparation and description of data tables/graphs for (i) to (ii) and statistical analysis of the data.</p> <p>iv) Familiarity of multi-variate statistical tools for construction of composite indices of development.</p> <p>v) Assistance to Project Leader for coordination/Liaison with Finance Department and Line Departments for organization and conduct of capacity-building training and orientation programmes and workshops.</p> <p>vi) Preparation of draft training materials and manuals.</p> <p>vii) Assistance to Project Leader for preparation and</p>	<p>Economics/Public Finance.</p> <p>(c) Experience in research on public financing of social sectors' financing shall be preferred.</p> <p>(d) Expertise in applying both quantitative and qualitative statistical methods by using statistical/econometric packages.</p> <p>(e) Evidence for writing skills by refereed publications.</p> <p>(f) Proficiency in Kannada language to read, write, speak shall be preferred.</p>	
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	<p>presentation of draft and final project reports.</p> <p>viii) Any other works related to the project assigned by the Director, FPI.</p>		
Administrative Coordinator (1)	<p>i) Administrative coordination including file creation, file noting and payment procedure etc.</p> <p>ii) Internal coordination with admin and accounts/finance sections.</p> <p>iii) Administrative assistance to the Project Leader for organization of all workshops and other capacity-building programmes including obtaining nominations from the line departments.</p> <p>iv) Assistance for the Project Leader for Kannada translation and typing of project correspondence and materials including training materials</p> <p>v) Any other works related to the project assigned by the Director, FPI.</p>	<p>(a) Master's degree in any subject from a recognized University.</p> <p>(b) Retired officials from the Central/State/PSUs may apply if they fulfill the qualification, experience and job requirements as per the job description.</p> <p>(c) Preference shall be given to officers / officials who have worked in Karnataka Government and are familiar of Government administrative and financial procedures.</p> <p>(d) Proficiency in Kannada language to read, write, speak and type.</p>	Rs.45,000 per month

**How to apply and general conditions:**

- I. **Age:** Age of the applicants for Research Officer position shall be less than 40 years as on the date of notification of this advertisement. In case of exceptionally qualified and experienced applicants, the maximum age is relaxable up to 5 years. As for as age for the

post of Administrative Coordinator is concerned, he/she should be 65 years or less. However, in deserving cases age relaxation may be given by the selection committee.

- II. **Application format and submission:** Applicants should send their application in the prescribed format. Completed application form with all relevant documents should be sent to the Director, Fiscal Policy Institute, either in person or through post or through e-Mail to [director@fpibangalore.gov.in.](mailto:director@fpibangalore.gov.in), on or before **15-07-2021**. Delayed applications will not be considered. Applicants from government service may also apply through proper channel to reach within the prescribed date above.
- III. **Selection process:** The short-listed candidates will be intimated by e-Mail to attend an interview On-Line or in person at FPI office, Kengeri Post, Bengaluru-Mysore Road, Kengeri, Near Panchamukhi Ganapathi Temple, Bengaluru-560 060.
- IV. **Other conditions:** (a) The selected candidates will be subject to medical fitness and also subject to entering into an agreement of terms and conditions with FPI to work in the Project for a minimum period of six months. (b) The terms and conditions of contract will be as applicable under the provisions of Karnataka Civil Services (General Recruitment) Rules and general guidelines issues by Government from time to time.



**Director**

**FISCAL POLICY INSTITUTE  
BENGALURU 560060**

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size photo

**UNICEF-sponsored project on Child Budget for Karnataka State-  
Phase III.**

**APPLICATION FORM FOR THE POSTS OF RESEARCH OFFICERS**

SI No	Particulars	Details				
1	Post applied for :					
2	Name of the applicant (in capital letters)					
3	Date of Birth					
4	Father's Name /Spouse Name					
5	Mother's Name					
6	Permanent Address (Postal Address)					
7	Phone No. Land Line - Mobile -					
8	e-mail ID					
9	Skype ID					
10	Gender: Male/Female/Others					
11	Marital Status					
12	Category: Gen/OBC/SC/ST/H-K Region/ Other (Specify)					
13	A. Educational Qualification	<b>Qualification</b>	<b>Year of Passing</b>	<b>Subject</b>	<b>% of Marks in aggregate / Grade</b>	<b>Name of University</b>
		Master's degree				
		M.Phil				
		Ph.D				
		Any others				
	B. Title of M.Phil Thesis					
	C. Title of Ph.D. Thesis					
14	Research experience  (a) Area/s of research specialization					

	(b) Research experience (Years)		
15	Proficiency or experience in using statistical and/or econometric packages (Specify the name/s of packages)		
15	List of publications : a) Give full details of publications by books/Journal articles/articles in edited volumes/discussion or working  (b) Soft copy of three best and recent publications to be attached.		
16	Proficiency in languages (read, write, speak)		
	<u>Reference</u> Name Address Landline/Mobile No E-mail ID	1	2

(Note: Please attach documentary proof for date of birth, education qualifications and experience).

**Date:**

**Place:**

**Signature of the applicant**

**FISCAL POLICY INSTITUTE  
BENGALURU 560060**

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**UNICEF-sponsored project on Child Budget for Karnataka State-  
Phase III.**

**APPLICATION FORM FOR THE POST OF ADMINISTRATIVE  
COORDINATOR**

SI No	Particulars	Details
1	Name of the applicant (in capital letters)	
2	Date of Birth	
3	Permanent Address (Postal Address)	
4	Phone No. Land Line - Mobile -	
5	e-Mail ID	
6	Gender: Male/Female/Others	
7	Category: Gen/OBC/SC/ST/H-K Region/ Other (Specify)	
8	Educational qualification	
9	Work experience: (a) Number of Years (b) Nature of Work experience (c) Name of the Department and Organization	
10	Project related administrative experience (a) Number of Projects handled (b) Nature of work and administrative responsibilities in the Project	
11	Specify the administrative experience in the organization and conduct of Trainings/Workshops etc. if any.	

12	Proficiency in using NUDI Software	
13	Proficiency in languages (read, write, speak)	

**Date:**

**Place:**

**Signature of the applicant**